

# *RESUME*

*Shirley-Ann Pearman*



**Shirley-Ann Pearman**  
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**Education Bermuda**

Primary School Years	Prospect Primary School 1968 -1970
Primary School Years	Purvis School 1970 - 1975
High School Years	Sandys Secondary School 1975 - 1980
School of Business Years	Cranleigh Ltd. 1980 - 1981
Warwick Community School Years	Cake Decorating Beginners - 1981 Advance - 1982
College Years	Bermuda College Speedwriting Beginners – 1992 Advance - 1993
College Years	Bermuda College Lotus 1-2-3 Introductory – 1992 Macro Application – 1993
College Years	Bermuda College Word Perfect – Using MS Windows - 1995 Advanced Word Perfect – Using MS Windows – 1995
College Years	Bermuda College Corporate Secretarial Practice I - 1996 Corporate Secretarial Practice II – 1996
College	Bermuda College Geriatric Aides with Merits - 1996 - 1998

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**Education Bermuda**

International Banking School  
Years

The Bank of Bermuda Limited  
Quality: Through The Eyes Of The Customer  
Quality: The Individual's Role  
1996

International Banking School  
Years

The Bank of Bermuda Limited  
Zenger Miller Quest Modules - 1997  
Solving Quality Problems Tools & Techniques for Solving  
Quality Problems

International Banking School  
Years

The Bank of Bermuda Limited  
Zenger Miller Quest Modules – 1998  
Building Individual Commitment to Quality Sustaining  
Momentum for Continuous Improvement.

International Banking School  
Years

The Bank of Bermuda Limited  
Achieveglobal Quest Modules – 1999  
The Leadership Role  
Focusing Your Team on Quality Analysis Work Processes:  
Finding Opportunities for Improvement

Computer School  
Years

Paragon Bermuda Ltd.  
MS Excel 97 – Introduction – 1999

Correspondence Course

Rhema Bible School  
2000 -

Correspondence Course

World Harvest Bible College  
External Studies Program  
2005 -

Correspondence Course

Penn Foster  
Dressmaking and Design Program  
2008 -

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**Employment**

Wholesale Distributor  
Years

Purvis Limited  
Day Release and Summer Employment  
1979 – 1980

Law Firm  
Years

Conyers, Dill & Pearman  
Administrator  
Capacities Serviced: Mail Clerk, Clerk, Secretary, Admin-  
istrator of Corporate, Accounts and Insurance.  
1981 – 2004

Self-Employment  
Years

Baking and Decorating Cakes  
1982 -

Practicum Employment  
Years

King Edward VII Memorial Hospital  
Extended Care Unit  
Geriatric Aid - 1998

Lefroy House  
Geriatric Aid - 1998

Internet Employment  
Years

Marketing Administrator  
Data Entry Positions  
Advertising  
2008 – “**Earnings For 2008 \$21.00 only**”  
2009 - “**Earnings For 2009 \$0.00**”  
[www.wonderful-rotation.com](http://www.wonderful-rotation.com)  
[www.shop-wonderful-rotation.blogspot.com](http://www.shop-wonderful-rotation.blogspot.com)  
[www.wonderful-rotation.blogspot.com](http://www.wonderful-rotation.blogspot.com)  
[www.wonderful-affiliates.com](http://www.wonderful-affiliates.com)  
[www.wonderful-balm.com](http://www.wonderful-balm.com)  
[www.theclubhandrotations.com](http://www.theclubhandrotations.com)  
[www.greatcrafts.blogspot.com](http://www.greatcrafts.blogspot.com)  
[www.promotionalbooster.blogspot.com](http://www.promotionalbooster.blogspot.com)  
[www.marketingmarketplaces.com](http://www.marketingmarketplaces.com)

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**Hobbies**

Cooking, Baking, Sewing, Crochet, Knitting, Reading,  
Computer Works,

**Personal Objectives**

To serve/work at the best of my ability in whatever capacity of occupational services with due diligence to all.

**Contact Reference**

Conyers, Dill & Pearman's Personal Department  
Mrs. Sandra Butterfield-Smith  
Telephone: 441-295-1422  
E-Mail: [bermuda@cdp.bm](mailto:bermuda@cdp.bm)